

## Santaluz Homesites Design – Solar Plan Change Request

The Design Review Committee will allow field changes to occur as long as the changes are documented and within the Santaluz community guidelines. Changes will be handled in the same manner as previous Design submittals. Please document the changes in red upon your plans and note all changes listed upon a standard cover letter, as well as below.

Application Date:	Owner:	Address:	Lot and Unit Number:
Home Style:	Contractor Name:	Contact Contact Information:	Roof or Ground Mount:
<input type="checkbox"/> <b>In House – Solar Review Fee: \$300</b> <input type="checkbox"/> <b>Refundable Construction Deposit: \$2,500</b>		<b>Please make checks payable to SMA</b>	

The Director of the Custom Design Review Office will determine if the Plan Change Request should be sent to a plan review consultant. If consultant review is required then the Plan Change Request shall be considered Major and a fee required to cover the cost of the consultant and processing. Go to: [www.santaluz.com](http://www.santaluz.com) for more information and forms.

**Submittal Checklist:** The following information is required for a complete Plan Change submittal. Please complete and sign this submittal form and check boxes noting required information to be attached. Please see the Custom Homesites Design Book for any additional details.

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| <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Three (3) Sets of Plans.</b></li> <li><input type="checkbox"/> <b>Plan Change Processing Fee.</b></li> <li><input type="checkbox"/> <b>Refundable Construction Deposit.</b><br/>(submitted by homeowner only)</li> <li><input type="checkbox"/> <b>Solar Collector Guidelines</b>, signed.</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>Certificate of Liability Insurance</b><br/>(Santaluz Maintenance Association <b>MUST</b> be named as Certificate Holder, and the home address <b>MUST</b> be listed in Description of Operations. If this information is not listed we will not accept the form.)</li> <li><input type="checkbox"/> Provide manufactures specification sheets for any product approvals requested.</li> </ul> |
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**Please list and describe the proposed changes:**

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Owner hereby represents and warrants to the AC and to SMA that the plans and specifications submitted in connection with this application do not violate any governing provision of law, including but not limited to the Fair Employment and Housing Act (California government Code Section 12900 *et seq.*), or a building code or other applicable law governing land use or public safety. Owner shall indemnify, defend, and hold the AC, its members, SMA, its officers and directors harmless from and against any and all claims that are related to, or may arise in connection with the proposed modifications contemplated in said plans and specifications.

Submitted by: \_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

Date Submitted: \_\_\_\_\_