



DESIGN REVIEW OFFICE

Inspection Procedures & Requirements

Inspections are required at four different times during your construction process. For each inspection there are required documents depending on the inspection type; (survey reports, height certification, color board for verification of material type and color.) The process is concluded with a Notice of Completion for final Inspection. This will bring together all elements of Building and Landscaping.

1. Building and Wall Survey and Inspection

Location of building in relation to set backs and wall boundaries

2. Framing Inspection and Building Height Certification

Massing/Penetration Locates and Depth, Building Heights

3. Color and Material Inspection

Exterior Colors & Finishes, Roof Tile and Wood Finishes, Window and Door Styles

4. Inlet and Drain Lines Survey and Inspection

Certification of Drain Height and Verify Storm Drain Connection
Inspect for Encroachments and Easement Vacation

- * Approved stamped plans, all necessary reports and materials needed for the above inspections will be available by Owner or Contractor at time of inspection for inspection to be valid
- * Please allow for 2 to 3 day lead-time for inspections to occur when scheduling an inspection

When ready for an inspection please provide the Inspection Request Form to the Design Review Office at (858) 759-3178. When requesting an inspection please provide the following:

Owner name / Lot & Unit # / General Contractor & Site Contact name with contacts phone #'s / Inspection requested / Date & Time desired.

**Design Review Office
14885 Camino del Sur
San Diego, CA 92127
(858) 759-3178 ph, (858) 759-3182 fax**